BLUE GUM COUNTRY ESTATE

CONFERENCE GROUP 2023

Sample OUTLINE

DAY 1 - ARRIVAL

14H00	CHECK IN
14H30 – 15H30	AFTERNOON TEATIME Set up of Digital Projector Checking of Conference Facility with Appointed Guest/ Secretary
15H30 – 17H30	SESSION 1 Mints, Pen, Paper, 1 x Still Water Use of Digital Projector, Flip-chart and Conference Facility
17H30 – 19H00	BREAK Guests return to their ROOM Accommodation, OR make use of the Lounge/ Bar/ Deck/ Conservatory Areas
19H00 – 22H30	DINNER 3 Course Gourmet Dinner *REFER Sample MENU Outlines*

DAY 2 - IN CONFERENCE

07H30 – 08H30	BREAKFAST
08H30 – 10H30	SESSION 2 Mints, Pen, Paper, 1 x Still Water Use of Digital Projector, Flip-chart and Conference Facility
10H30 – 11H00	MID-MORNING TEA
11H00 – 13H00	SESSION 3 Mints, Pen, Paper, 1 x Still Water Use of Digital Projector, Flip-chart and Conference Facility
13H00 – 14H30	LUNCH
15H00 – 17H30	TEAM BUILDING ACTIVITY *See FAST FACTS for IDEAS*
17H30 – 18H30	AFTERNOON TEA

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CONFERENCE GROUP 2023 (Cont.)

Sample OUTLINE (Cont.)

18H00 – 19H30	BREAK Guests return to their ROOM Accommodation, OR make use of the Lounge/ Bar/ Deck/ Conservatory Areas
19H30 – 22H30	LATE DINNER Informal Evening Boma Braai/ SA Potjie served Buffet Style on the Deck/ Boma Patio (Weather permitting)

DAY 3 - DEPARTURE

07H30 – 08H30	BREAKFAST
08H30 – 10H30	SESSION 4 Mints, Pen, Paper, 1 x Still Water Use of Digital Projector, Flip-chart and Conference Facility
10H30 – 11H00	MID-MORNING TEA
11H00	CHECK OUT
11H30 – 13H00	SESSION 5 Mints, Pen, Paper, 1 x Still Water Use of Digital Projector, Flip-chart and Conference Facility
13H00 – 14H30	LUNCH